



## **MACP Executive Committee Role – Private Practice Representative – new role**

For the MACP to function effectively as an Organisation, the Executive Committee must act in a way that provides clear Leadership and Direction for the Organisation. This includes the need for members of the Executive Committee to make decisions and carry out any work required in a timely fashion.

It is recognised that all members of the MACP Executive Committee and its subcommittees undertake their role in a voluntary capacity. However, in taking up these roles, each committee member is agreeing to commit the necessary time and effort required to ensure the aims and objectives of the MACP are met.

MACP Executive Committee members are expected to attend as many meetings as possible. At least 3 out of 4 meetings (2 face to face & 2 virtual), unless there are significant extenuating circumstances. The Chair will set the dates for the following year's Executive Committee meetings at the first meeting after the AGM to ensure people have advanced notification and can plan accordingly.

Each Committee member will be expected to provide a report 1 week ahead of the EC meeting occurring which is sent to the Secretary for compilation and distribution. If a committee member is unable to complete a report in this time, it is the individual responsibility of the committee member to distribute a report by email to all members of the EC.

The timely provision of reports for EC meetings will be a factor considered in the awarding of Honoraria.

All EC members will be expected to attend the AGM.

### **Role Specific responsibilities:**

1. A commitment to the MACP as a member organisation. Engaging with issues affecting MACP members working in private practice and working for the benefit of all members.
2. Working successfully with others as a strong team member. Demonstrating personal credibility and collaborative working.
3. Explore opportunities to engage with members within the private sector, seeing the bigger picture, being able to explore barriers and enablers of participation and engagement with the MACP.
4. Contribute effectively at MACP EC meetings. Able to translate decisions to members and stakeholders across private practice.

5. Able to balance time demands and priorities. Be proactive and innovative.
6. Able to take and support difficult decisions, challenge respectfully and be accountable for decisions made by the MACP executive committee.
7. Provide insight and experience of MSK private practice and how the aims and objectives of the MACP can be developed and represented across the sector.